



PARTNERSHIP LEARNING
RIVERSIDE SCHOOL
Excellence for All



Headteacher: Andrew Roberts B.Sc. (Hons) | Address: 40 Thames Road, Barking, IG11 0HZ | Web: www.riversidecampus.com
Email: riverside@riversidebardaglea.org.uk | Tel: 020 8270 6981

27-Feb-2017

Dear Parent/Carer.

The Year 11 Leavers' Prom 2017 will be held at The Kings Oak Hotel in Epping Forest on Tuesday 4th July 2017 from 7pm until 11pm. The Prom will be a formal event with a sit-down meal followed by dancing and music provided by a DJ. The cost of the event is £30 per student. Students may wish to organise their own transportation, but the school will provide free transport to and from the event for those who wish to use it.

In addition to planning the event above, the Prom Committee has also, in consultation with their peers, designed a yearbook and a 2017 Leavers hoodie (available in 2 colours), available for £13.50 and £19 respectively.

The end of Year 11 Prom is a great opportunity to celebrate the achievements of the year group and look back on the last five years, and we would hate for any student to miss the prom due to financial hardship. To assist, we have provided the option to make payment in full or split the payment into three monthly instalments. If the cost would still be a barrier to your son/daughter attending, you can apply in writing to the school's hardship fund. Applications should be addressed to Mr Onyelekere, Assistant Headteacher – Pastoral.

If you would like your son/daughter to attend this event and/or order either of the above items, please complete the attached return slip and ask your child to return it to Student Services by Friday 10th March 2017.

Yours sincerely,

Miss Hilton
Head of Year 11

Payment options

You can:

- Make full payment by 13th March 2017
- Make three monthly instalments on the dates below and at the relevant cost below

Total _____

	1 st by 13 th March 2017	2 nd by 13 th April 2017	3 rd by 13 th May 2017
A) Prom	£10	£10	£10
B) Prom & yearbook	£14.50	£14.50	£14.50
C) Prom & hoodie	£17	£16	£16
D) Prom, hoodie & yearbook	£21	£21	£20.50



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Student Name _____ Form _____

Please tick the following you would like to purchase:

Prom ticket	Cost £30	Tick <input type="checkbox"/>	Transport required: Y <input type="checkbox"/> N <input type="checkbox"/>
Hoodie	£19	<input type="checkbox"/>	Burgundy <input type="checkbox"/> Grey <input type="checkbox"/> Adult Size (XS, S, M, L, XL, XXL) _____
Yearbook	£ 13.50	<input type="checkbox"/>	

Payment options

I would like to pay the full amount up front Total _____
 I would like to pay in three instalments:

	1 st by 13 th March 2017	2 nd by 13 th April 2017	3 rd by 13 th May 2017	Tick choice
A) Prom	£10	£10	£10	
B) Prom & yearbook	£14.50	£14.50	£14.50	
C) Prom & hoodie	£17	£16	£16	
D) Prom, hoodie & yearbook	£21	£21	£20.50	

Signed.....Parent/Carer