



Riverside School Statement Student Transition Policy

- Files from the feeder Primary school are reviewed by the H.O.Y.
- Meeting is set up with the student and their parent to discuss previous Primary experiences, Secondary expectations and general concerns.
- SENDCo to attend the annual review of the student led by the Primary school.
- Banding of student using SATS and consultation data by HoY.
- SENDCo to visit the student at the Primary school in their own environment and observe.
- Student visit to Riverside to walk around the school and meet the teachers and their new form tutor, this may be with or without a parent or carer- arranged by the SENDCo and HoY.
- SENDCo to read through Primary data and to decide on first steps, e.g. mentor allocation.
- Transition day in the summer term for students identified on the at risk register.
- Student to attend the Year 6 evening in order to meet their new form through a series of bonding activities.
- SENDCo to observe the student in a variety of lessons and compile an overall picture.
- Tutor to conduct a learning conversation
- Staff meet with key workers and SENDCo to discuss and agree on the targets.
- Student meets with the SENDCo to discuss the targets and put forward their own ideas and feelings.
- SENDCo meets with parents to finalise targets and home support.
- Targets are shared with all staff (Whole school provision meetings) and annually renewed and reviewed.