Dear Parents and Carers,

**Parents Evening**

Parents’ Eveningwill take place on **Wednesday 14th March from 2:30pm to 7.20pm.**

This is an important evening where your child’s progress will be discussed.

Please return the attached reply slip by **Wednesday 7th March,** to confirm your attendance place a C:\Users\JABE.RIVERSIDE\Local Settings\Temporary Internet Files\Content.IE5\1S2X0G6K\Check_mark_23x20_02.svg[1].pngin your 1st and 2nd preferred time slots.

We very much look forward to seeing you on this evening.

Yours sincerely,



Mrs Sarah Kinnaird

Head Teacher



We have received the letter about Parents’ Evening and (please circle) **will / will not** be attending.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time slot** | **1st choice** | **2nd choice** | **Time slot** | **1st choice** | **2nd choice** |
| 2:30pm – 2.40pm |  |  | 4.20pm-4.30pm |  |  |
| 2.40pm-2.50pm |  |  | 4.30pm-4.40pm |  |  |
| 2.50pm-3.00pm |  |  | 4.40pm-4.50pm |  |  |
| 3.00pm-3.10pm |  |  | 4.50pm-5.00pm |  |  |
| 3.10pm-3.20pm |  |  | 5.00pm-5.10pm |  |  |
| 3.20pm-3.30pm |  |  | 5.10pm-5.20pm |  |  |
| 3.30pm-3.40pm |  |  | 5.20pm -5.30pm |  |  |
| 3.40pm-3.50pm |  |  | 5.30pm-5.40pm |  |  |
| 3.50pm-4.00pm |  |  | 5.40pm-5.50pm |  |  |
| 4.00pm-4.10pm |  |  | 5.50pm-6.00pm |  |  |
| 4.10pm-4.20pm |  |  | 6.00pm-6.10pm |  |  |
| 6.10pm-6.20pm |  |  | 6.50pm-7.00pm |  |  |
| 6.20pm-6.30pm |  |  | 7.00pm-7.10pm |  |  |
| 6.30pm-6.40pm |  |  | 7.10pm-7.20pm |  |  |
| 6.40pm-6.50pm |  |  | 7.20pm-7.30pm |  |  |

Parent / Carer signature: ............................................................................................

Student name: ................................................................... Class: ...................................