

12th October 2021

Parent / Guardian

Blossom Tree Speech and Language Therapy
heather@blossomtreeslt.co.uk
www.blossomtree-slt.co.uk

Dear Parent / Guardian

I am writing to let you know that Blossom Tree SLT will no longer be providing speech and language therapy services at Riverside Bridge School.

The NHS Speech and Language Therapy service will be in contact soon to explain how their service be continuing to support your child at school.

We take great care to protect all of you and your child's personal information and will continue to do so.

- All children's speech and language therapy records will be 'discharged' and no further contact will be made
- Records will be archived, by law we have to keep them until the child's 25th birthday. This is in case you or we need them for any legal reason.
- During this time, you have the right to request access the file (please contact Heather Haley on the email address above)
- After this time the file will be deleted confidentially

If you have any questions about how we keep your information safe, please contact Heather Haley on the email address above.

If you have any questions about speech and language therapy for your child, please contact the school.

All the best for the future,



Heather Haley
Director at Blossom Tree SLT